



**Uley Community Spirit**  
Grant application form 2019

**Name of organisation**

Registered charity number

Registered address

Website (if available)

**Bank details**

Account name

Account number

Sort code

**Main representative contact details**

Title

First name

Surname

Position held in organisation

Contact address (if different from above address)

Daytime phone number

Email address

**Declaration**

- I wish to submit an application for a Uley Community Spirit Grant on behalf of the above named organisation and I have the consent of the organisation's trustees/management committee
- I have read and understood the application guidelines
- I agree to provide a receipt for funds received and report on our project, event or installation of equipment
- I agree to take part in publicity activity in collaboration with Uley Community Stores

Signature \_\_\_\_\_

Date

*If you are applying for more than £250 please provide a second signature from an authorised member of your organisation.*

Signature \_\_\_\_\_

Date

*continues/*

**What are the main objectives of your organisation?**

**Describe how you have identified a need for this grant**

**What are the benefits to the residents of Uley and Owlpen?**

Please include information such as which residents will benefit most (by age, interest, location etc), how enduring the benefit is, whether the grant is for recreation, educational or other facilities, projects or events.

**How did you hear about Uley Community Spirit?**

Word of mouth  UCS website  UCS Facebook  Uley Village News  Other

**How much are you applying for?**

£

*If more than £250 please complete the rest of this form and include the requested supporting information with your application.*

**If the amount you are applying for only meets a portion of your needs, how are you funding the remainder?**

Please provide details of other applications you have made and whether funding has been approved.

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**Please provide a breakdown of your costs for this project or equipment**

Type of cost	Total amount	Amount from UCS	From elsewhere (name likely source)
Staff costs			
Volunteer expenses			
Operation/activity costs			
Overheads/premises			
Capital items (eg. computers, furniture)			
Publicity			
Other			
Total	£	£	

When will your project start? \_\_\_\_ / \_\_\_\_

When will your project end? \_\_\_\_ / \_\_\_\_

How will you gauge success of your project or equipment?

**Please include with your application**

- A copy of your last year's audited accounts
- A list of names and addresses of your trustees/management committee
- A copy of your child protection policy (where applicable)

**The deadline for entries is 5.30pm, Thursday 7 March 2019. Applicants will be contacted by Thursday 21 March 2019.**

Please submit your completed application form and supporting information in a sealed envelope and deliver to:

The Treasurer  
 Uley Community Stores  
 53 The Street  
 Uley  
 Dursley  
 Gloucestershire  
 GL11 5SL

All information will be treated with strict confidentiality and viewed only by members of the UCS Management Committee.

If you have any queries, please contact David Thomas: treasurer@uleycommunitystores.co.uk

**For UCS use only**

Committee meeting date \_\_\_\_ / \_\_\_\_

Approve fully/partially £ \_\_\_\_\_

Decline (reason)

Payment made \_\_\_\_ / \_\_\_\_

Receipt submitted \_\_\_\_ / \_\_\_\_

Report submitted \_\_\_\_ / \_\_\_\_



## Uley Community Spirit

A grant scheme for Uley good causes

### Introduction

It's always been our intention to use surplus funds (profits) for good causes within our community. The Management Committee is delighted to open another annual round of Uley Community Spirit grants, a scheme which distributes a portion of our profits to Uley and Owlpen charitable organisations by application.

### How it works

UCS provides grants to its community's charitable organisations for projects or equipment that will benefit Uley and Owlpen residents.

The amount of money available is determined as a percentage of our previous year's profits, ie the pre-tax profits declared in our 2017-18 accounts, and we aim to distribute the money this year by the end of March.

Application forms may be downloaded from [www.uleycommunitystores.co.uk](http://www.uleycommunitystores.co.uk). The deadline for receipt of completed applications this year is **Thursday 7 March 2019**, and we are aiming to notify applicants of the decision by **Thursday 21 March 2019**.

### Guidelines

- Grants will be made to charitable organisations in Uley or Owlpen, or those covering a wider area but providing substantial benefits to residents of Uley and Owlpen
- Applications must clearly articulate the benefit to local residents
- Applications must be made by a representative of the charitable organisation
- Application forms must be completed in full
- Application forms must be submitted to the shop by 5.30pm, Thursday 7 March 2019
- Supporting information will be required for applications of more than £250, including copies of the last year's audited accounts
- Assessment will be made by the UCS Management Committee based on the criteria of:
  - value
  - benefit to residents
  - risk
  - level of locally-sourced materials or supplies, labour or volunteer labour
- In deciding the allocation of the available funds, priority will be given to:
  - registered charities/charitable organisations exempt from registration
  - applications relating to one-off or 'project' topics rather than ongoing costs
  - long-term viability of the organization or the topic
- Grants should not be spent other than as set out in the application without the agreement of the UCS Management Committee
- Successful organisations will be asked to provide a receipt for the funds and evidence of their use(s), and to allow UCS publicity of the grants awarded through its online channels, the news media and other notices